



**MINNESOTA  
SPORTS FACILITIES  
AUTHORITY**

**MINNESOTA SPORTS FACILITIES AUTHORITY  
Meeting Minutes – September 16, 2021 at 8:00 A.M.  
U.S. Bank Stadium - Medtronic Club**

1. **CALL TO ORDER**

Chair Vekich called the meeting of the Minnesota Sports Facilities Authority (“MSFA” or “Authority”) to order at 8:00 A.M.

2. **ROLL CALL**

Commissioners present: Chair Michael Vekich, Sharon Sayles Belton, Angela Burns Finney, and Bill McCarthy.

Commissioners absent: Tony Sertich

3. **APPROVAL OF MEETING MINUTES – August 19, 2021.** *See, Exhibit A.*

4. **PRE-MEETING BUSINESS**

Chair Vekich announced that Minneapolis Mayor Jacob Frey has appointed a new board member to replace Dr. Barbara Butts Williams, whose term ended in August 2021. He stated that Commissioner Butts Williams joined the newly created MSFA board in June 2012, bringing a wealth of public and private sector experience to the role. Over the years, Commissioner Butts Williams has shared her passion for education, community relations, and the promotion of diversity and inclusion efforts. Chair Vekich and the board then recognized Commissioner Butts Williams for her service and dedication to the board over the last nine years.

Chair Vekich welcomed Commissioner Sharon Sayles Belton as the newest Commissioner to the MSFA. He noted that Commissioner Sayles Belton has a deep history of public service to the City of Minneapolis, including two terms as the Mayor of Minneapolis from 1994-2001. He noted that she also has a wide array of experience in the private sector with large, complex global organizations, and stated that the MSFA is excited to welcome her to the organization.

5. **BUSINESS**

a. Action Items

**i. Approve Digital Video Recording Upgrade Project**

James Farstad, Executive Director at the Minnesota Sports Facilities Authority, stated that on August 2, 2021, the Authority published a Request for Proposal for the Digital Video Recording Upgrade Project. Due to evolving technology, U.S. Bank Stadium's current system is no longer able to receive any security updates and patches, and needs to be replaced. This technology will also be implemented in the Authority owned parking ramps, allowing all of the security cameras to run on the same platform, which will make for easier checking of video, retrieving of video, and administration of the overall system. The Authority received just one proposal from Gephart Electric Company, Inc., in the amount of \$284,880.00. See, Exhibit B.

Commissioner Sayles Belton inquired as to why only one proposal was received and questioned if this line of work is a niche, or if many companies could provide this service. Mr. Farstad stated that he was surprised the MSFA only received one proposal, as other companies are able to perform the work.

Commissioner McCarthy asked Mr. Farstad if this project falls under the ongoing Project Labor Agreement, and Mr. Farstad confirmed that it does.

Commissioner Sayles Belton moved and Commissioner McCarthy seconded the motion to approve the following recommended motion, which was unanimously adopted:

*The Minnesota Sports Facilities Authority authorizes the Chair and Executive Director to enter into a contract with Gephart Electric Company, Inc. in the amount of \$284,880.00.*

**ii. Approve 5<sup>th</sup> Amendment to the Facility Service Fee**

Mr. Farstad stated that the Authority wishes to amend the Management and Pre-Opening Services Agreement with ASM Global to increase the facility service fee, which is charged to a ticket buyer for certain events held at U.S. Bank Stadium, as well as all sports and entertainment venues across the Twin Cities and the nation. The current facility Fee is \$3.50 per ticket for Authority (non-Minnesota Vikings) events, and ASM Global is requesting this amount be increased to \$5.00 per ticket. See, Exhibit C.

During Mr. Farstad's discussion of the 5<sup>th</sup> Amendment, he noted that with the increasing labor costs and additional expenses to prepare the stadium in the COVID-19 environment, a facility fee increase would assist ASM Global in offsetting their COVID-19 related expenses and help maintain the annual revenue due to the Authority.

Commissioner Sayles Belton asked John Drum, General Manager of ASM, what precautions are being taken to protect U.S. Bank Stadium guests from COVID-19. Mr. Drum stated that the cleaning standards at this venue have increased, and that the stadium bowl and offices are sanitized more frequently. He also noted that staff must wear masks at all times during events, and hand sanitizing stations have been installed in many locations throughout the stadium. Lastly, he stated that stadium officials are continuing to monitor and follow the guidelines of the CDC and the State of Minnesota regarding the COVID-19 protocols.

Commissioner Finney moved and Commissioner McCarthy seconded the motion to approve the following recommended motion, which was unanimously adopted:

*The MSFA authorizes the Chair and Executive Director to execute the Fifth Amendment to the Management and Pre-Opening Services Agreement with ASM Global.*

### **iii. Approve Refrigeration System Repairs**

Mr. Farstad stated that the Authority signed a contract with Metropolitan Mechanical Contractors (MMC) on August 3, 2021 in the amount of \$207,905.00 for repairs to the concession rack refrigeration system at U.S. Bank Stadium. The repairs included the installation and replacement of the compressor and other materials and items in the rack system. However, on August 18, 2021, it was discovered that additional repairs were needed, including the furnishing and installation of a condenser/heat exchanger to replace the existing unit. See, Exhibit D.

Mr. Farstad then thanked Ed Kroics, Facilities Operations Manager at ASM, for all his hard work in managing this big project.

Commissioner Sayles Belton asked Mr. Farstad if the MSFA has a capital improvement plan, and Mr. Farstad stated that the MSFA is currently working on a 10 and 30-year plan.

Commissioner Sayles Belton moved and Commissioner Finney seconded the motion to approve the following recommended motion, which was unanimously adopted:

*The Minnesota Sports Facilities Authority authorizes the Chair and Executive Director to enter into a second contract revision with Metropolitan Mechanical Contractors for \$21,828.00 for a total contract amount of \$253,813.00.*

## **b. Report Items**

### **i. Stadium Updates**

John Drum, General Manager of U.S. Bank Stadium, provided the MSFA board with a stadium update. He stated that U.S. Bank Stadium recently hosted the Indianapolis Colts, and that there was a lot of energy within the building! Mr. Drum also stated that in addition to NFL games, the stadium has hosted many youth sports events, and that many kids traveling from all around the state to play at U.S. Bank Stadium. He noted that stadium officials are currently staying up to date on the guidelines of CDC, and

stated that they are highly recommending all staff get vaccinated. Although vaccinations are not a mandate, all staff are required to wear masks at all times while inside the building on event days.

Mr. Drum stated that ASM, Aramark, and our security partners hosted a job fair on September 8, 2021 at the stadium, as well as one at North Central University. He noted that the stadium partners are always looking for great people to work events, and that individuals are welcomed to apply for any open positions at [www.usbankstadium.com](http://www.usbankstadium.com). Lastly, Mr. Drum stated that Rolling Stones and George Strait tickets are on sale, and that the concerts will be held on October 24th and November 13th.

Commissioner Sayles Belton asked Mr. Drum if there are any issues on staffing due to COVID-19, and Mr. Drum stated that ASM was able to retain a large majority of their staff since the pre-COVID event in 2019, but that stadium partners are always looking for more talent. Mr. Drum noted that it has been more of a challenge recruiting individuals to work, but stated that all the stadium partners are vigorously recruiting, and have been successful in obtaining new hires.

## **ii. Minnesota Vikings Updates**

Lester Bagley, Executive Vice President of Public Affairs, provided the board with a Minnesota Vikings update. Mr. Bagley stated that the Vikings are treating their first regular home season game as an official grand re-opening of U.S. Bank Stadium. He noted that the Vikings have played two exciting road games this season, and that he is looking forward to bringing the team home. Mr. Bagley announced that the Vikings will be hosting a pre-kickoff event in the commons park outside U.S. Bank Stadium, which will feature a concert headlined by Dustin Lynch. He encouraged fans to be in their seats at 3:00 pm, as there will be a new special pregame show, including a performance from the Minnesota Viking's newest partner, the Minnesota Orchestra. Lastly, Mr. Bagley thanked the MSFA, ASM, and Aramark for a wonderful partnership, and stated that he is looking forward to another exciting Minnesota Vikings season.

## **iii. Executive Director Report**

Mr. Farstad stated that the Hennepin County Medical Center EMS team came to U.S. Bank Stadium on September 21, 2021, to train stadium staff on the topics of CPR, AEDs, and Stop the Bleed. The staff was

very impressed by the training program, and the stadium partners feel prepared and ready to help any guests who may need temporary medical assistance before an EMS is able to assist.

Mr. Farstad stated that the MSFA, in conjunction with the Minnesota Vikings, ASM Global, & Aramark, hosted a grill-out on Monday, September 13, 2021 for all stadium staff in Mystic Lake's Club Purple. He thanked John Drum, Andrew Miller, COO of the Minnesota Vikings, and Jenifer Freeman, General Manager of Aramark, for serving as the chefs for the event.

Lastly, Mr. Farstad stated that U.S. Bank Stadium and the Minnesota Vikings IT and Broadcast teams hosted a half day hybrid in-person and WebEx meeting with Cisco to explore future Smart Venue technology trends. The MSFA, along with Target Field, Target Center, Xcel Energy Center, Mall of America, Mayo Clinic, MIA, and Mystic Lake Casino all participated in the meeting.

Commissioner Sayles Belton asked Mr. Farstad what "smart venue technology" is, and Mr. Farstad stated that it is technology that is created to help enhance a guest's user experience with their technology devices at U.S. Bank Stadium better.

## 6. PUBLIC COMMENTS

1. Ann Laughlin: Ms. Laughlin stated that in 2017, the MSFA and the Minnesota Vikings engaged in a bird mortality study conducted by Dr. Scott Loss, and that the study produced similar results to the Minneapolis Audubon's study as far as bird deaths. Ms. Laughlin noted that the stadium is among one of the top bird-fatality buildings in downtown Minneapolis, and stated that it has a higher collision rate than many high-rise buildings in the United States. She noted that the MSFA board received that report, which presented several effective retrofit options, in November 2019. Ms. Laughlin stated that the Dr. Loss bird mortality study, commissioned by the MSFA, strongly recommended retrofitting the stadium glass and provided effective products that are readily available. Ms. Laughlin is requesting, now that the stadium is resuming operations after the COVID-19 pandemic, that the MSFA retrofit the glass before another migration season passes.

2. Constance Peppin: Ms. Peppin stated that based on the understated numbers of bird collisions and deaths in Dr. Scott Loss' 2019 study, the stadium is in the group of buildings that represent the upper extreme of bird collision rates in the country. She noted that the Loss study states that "While bird-building collisions are the leading cause of collision mortality, they are largely preventable", and stressed that any factors beyond the control of government or public agencies are contributing to dramatic declines in bird populations. Ms. Peppin also referenced an excerpt from Dr. Loss' report stating: "Notably, our results for U.S. Bank Stadium suggest that a major reduction in collisions can be achieved by focusing mitigation on one or more particularly problematic spans of glass." Ms. Peppin stated that at the stadium, the MSFA has the opportunity to drastically reduce bird deaths simply by retrofitting the glass, and that the project to help protect the birds is long overdue.
  
3. Stephen Greenfield: Mr. Greenfield stated that recent monitoring found numerous corpses during this migration season, and that these fatal collisions with glass could have been prevented. Mr. Greenfield noted that simple retrofit treatments, such as those described in Audubon Minnesota's report by Dr. Loss, have been proven to be effective. Mr. Greenfield stated that retrofitting the stadium glass, as many new buildings in the Twin Cities are now implementing, would drastically reduce bird fatalities, and the stadium would still be able to retain its architectural integrity. He noted that based on his experience at other sites, he believes that most visitors to the stadium would not even notice the change. Lastly, Mr. Greenfield asked the MSFA board to make changes to the stadium as soon as possible, and asked that the board continue to make the bird fatality issue a priority.

## 7. DISCUSSION

Due to the departure of Commissioner Butts Williams, the MSFA board needed to reelect a Vice-Chair. Commissioner Sertich also requested that his role as Secretary/Treasurer be transferred to another Commissioner. Therefore, Chair Vekich asked the board if they had any nominations for the Vice-Chair and the Secretary/Treasurer positions. All the Commissioners unanimously agreed that Commissioner McCarthy will serve as the Vice-Chair, and that Commissioner Finney will serve as the Secretary/Treasurer. Chair Vekich announced that these changes would go into effect in 10 business days.

9. ADJOURNMENT

There being no further business to come before the MSFA, the meeting was adjourned at 8:45 A.M.

*Approved and adopted the 18<sup>th</sup> day of November 2021, by the Minnesota Sports Facilities Authority.*



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Angela Burns Finney, Secretary/Treasurer



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James Farstad, Executive Director



MINNESOTA SPORTS FACILITIES AUTHORITY  
Meeting Minutes – August 19, 2021 at 8:00 A.M.  
U.S. Bank Stadium - Medtronic Club

1. CALL TO ORDER

Chair Vekich called the meeting of the Minnesota Sports Facilities Authority (“MSFA” or “Authority”) to order at 8:00 A.M.

2. ROLL CALL

Commissioners present: Chair Michael Vekich, Tony Sertich, Barbara Butts Williams, Angela Burns Finney, and Bill McCarthy.

3. APPROVAL OF MEETING MINUTES – June 17, 2021. *See, Exhibit A.*

4. BUSINESS

a. Action Items

**i. Amendment to the Professional Services Agreement with Raths, Raths and Johnson, Inc.**

James Farstad, Executive Director at the Minnesota Sports Facilities Authority, stated that on July 1, 2020 the MSFA signed a professional services agreement with Raths, Raths and Johnson, Inc (RRJ) for a total agreement amount of \$74,837.24. This agreement was subsequently amended, additional activities were added to the scope of services, and the agreement amount increased by \$24,211.72, for a total agreement amount of \$99,048.96. Mr. Farstad stated that in April, May, and June 2021, RRJ provided more services including virtual participation in meetings, on-site meetings, and various analysis activities for \$28,279.37, for a total agreement amount of \$127,328.33. *See, Exhibit B.*

Commissioner McCarthy moved and Commissioner Sertich seconded the motion to approve the following recommended motion, which was unanimously adopted:

*The Minnesota Sports Facilities Authority authorizes the Chair and Executive Director to amend the professional services agreement with Raths, Raths and Johnson, Inc. for \$28,279.37 for a total agreement amount of \$127,328.33.*

## **ii. 2021-2022 Concession Capital Reserve Budget Amendment**

Mr. Farstad stated that on June 17, 2021, the Authority approved the 2021-2022 Concession Capital Reserve account budget, and that the budget included concession capital project expenses of \$175,363. Recently, Aramark Sports & Entertainment recommended additional concession capital improvement projects that should be part of the 2021-2022 concession capital reserve account budget as these projects will improve their catering and concession operations and service delivery for an additional cost of \$74,637, and the total expense budget would be \$250,000. See, Exhibit C.

Commissioner Finney moved and Commissioner Butts Williams seconded the motion to approve the following recommended motion, which was unanimously adopted:

*The Minnesota Sports Facilities Authority approves an increase of \$74,637 to the 2021-2022 Concession Capital Reserve expense budget, for a total capital reserve expense budget of \$250,000.*

## **iii. 2021-2022 Property Insurance Program**

Mr. Farstad stated that WillisTowersWatson Midwest, Inc. (Willis), the broker for the Authority's property insurance program, marketed the all-risk property program for the policy period from September 18, 2021 to September 18, 2022 to multiple carriers, with a marketing focus obtaining the

best coverage terms from the incumbent insurers and to explore alternatives with other carriers. The program includes coverage for real and personal property, business interruption, boiler and machinery equipment, and terrorism, and has the policy limit for the program is \$1.2 billion. Mr. Farstad noted that the incumbent carriers offered the best pricing and terms with a layered approach for the coverages. American Home Assurance Company (AIG) offered to renew the program's primary layer limit of \$1 billion for a premium, including taxes and fees, of \$647,880.29 which is a 10% increase over the prior year's premium. The policy includes terrorism coverage, and it has a deductible of \$1 million for snow, sleet, hail, or ice perils, a deductible of \$100,000 for other perils, and a \$50,000 deductible for the Vikings ship.

Travelers offered to renew the excess property insurance layer of \$200 million for a premium, including taxes and fees, of \$136,027.98 which is a 5% increase over the prior year's premium. This policy limit is in excess of the primary layer of \$1 billion and the policy includes terrorism coverage.

Underwriters at Lloyds, London offered to renew the buy down deductible policy which buys down the deductible for snow, sleet, ice, or hail perils from \$1 million to \$500,000 for a premium of \$132,341.48 which is a 6% increase over the prior year's premium. See, Exhibit D.

Taxes and fees are estimated and are subject to change when the invoice is issued.

Commissioner Butts Williams moved and Commissioner Finney seconded the motion to approve the following recommended motion, which was unanimously adopted:

*The Minnesota Sports Facilities Authority authorizes the Chair and Executive Director to finalize negotiations and execute contracts for the 2021-2022 property insurance program.*

## **b. Report Items**

### **i. Stadium Updates**

John Drum, General Manager of U.S. Bank Stadium, provided the MSFA board with a stadium update. He stated that July 22, 2021 was the 5th anniversary of the opening of U.S. Bank Stadium, as well as the day the Rollings Stones concert rescheduled date was announced. The concert will take place on October 24, 2021. Mr. Drum noted that stadium officials are continuing to monitor and follow the guidelines of the CDC and the State of Minnesota regarding the COVID-19 pandemic, and announced that stadium officials are highly recommending that all guests wear masks inside the stadium, regardless of their vaccination status. He noted that U.S. Bank Stadium is hosting a preseason game on Saturday night against the Indianapolis Colts, and that he is excited to see the building back in action and filled with guests and an amazing staff. Lastly, Mr. Drum thanked all the stadium partners who helped get the stadium back up and running after a long year of very limited events.

Chair Vekich complemented Mr. Drum and all the ASM Global staff, saying that the stadium stayed in pristine condition during the COVID-19 pandemic, and that the execution of the first preseason game against the Broncos was flawless. Mr. Vekich then asked Mr. Drum if we have enough individuals to work the event days, and Mr. Drum stated that the stadium is looking to increase the number of event-day employees. He noted that it has been difficult for Minnesota businesses within the hospitality industry to hire employees during the last year, but stated he remains optimistic that there will be enough staff to make the events flawless.

Commissioner Butts Williams asked Mr. Drum how many fans he was expecting to attend the game, and Mr. Drum stated that all the tickets within the stadium have been sold, but it all depends on how many people decide to show up.

Lester Bagley, Executive Vice-President of Public Affairs of the Minnesota Vikings, stated that the Minnesota Viking's organization is excited about the game on Saturday against the Indianapolis Colts. Mr. Bagley stated that over 65,000 tickets have been distributed for the Denver Broncos game, and the final turnout was roughly 45,000 fans. Mr. Bagley noted that he expects about the same number of fans

for the Indianapolis Colts game as well. He stated that the building looked remarkable, and thanked the MSFA for managing and completing the exterior panel project on time. Mr. Bagley stated that the operable doors will be open on Saturday night, and that everyone is looking forward to experience the outdoor feel of the stadium. Regarding the Minnesota Viking's vaccination program, Mr. Bagley stated that the stadium partners and governor Walz have hosted a vaccination site outside of the stadium and announced that they will be gifting mini autographed helmets for the first 100 individuals to receive their COVID-19 vaccination. Individuals who receive the vaccine are also entered into a raffle to win tickets for the Vikings/Packers game that is scheduled for November 21, 2021. Lastly, Mr. Bagley stated that the first regular season home game is on September 26, 2021 against the Seattle Seahawks, and he is excited to see U.S. Bank stadium filled with fans.

### **iii. Executive Director Report**

Mr. Farstad announced that the MSFA has hired a new DEI adviser, Wanda Kirkpatrick. He stated that Ms. Kirkpatrick has been synonymous with diversity, equity, and inclusion in the Twin Cities for over 20 years and was the author of the MSFA's first Diversity Equity Plan. At that time, she served as the Director of the Office of Equal Opportunity for the Metropolitan Council and managed the strategic planning of equity initiatives, Civil Rights compliance, discrimination, harassment, inappropriate behavior investigations, and small business contractor compliance.

Mr. Farstad read some of Ms. Kirkpatrick's greatest achievements, stating that she involved the Met Council's innovative workforce diversity programs and initiatives such as the APTA Award Winning Metro Transit Technician Program, the creation of the Met Council's Equity Implementation Teams, Urban Scholars Internship Program, and the Metropolitan Council Underutilized Business Program. And of course, the MSFA's Diversity plan which helped build the foundation for the organizations unprecedented goal achievement and community participation.

After 20 years of leading various initiatives at the Met Council, Ms. Kirkpatrick retired in 2019. She has spent the last two years traveling and visiting family, but as 2020 introduced an in-depth look at diversity, equity, and inclusion and what it means in our communities, businesses, and policies, Ms. Kirkpatrick felt now was the time to return to the work.

Mr. Farstad stated that Ms. Kirkpatrick's work in the public and private sector has provided vast experiences that are acutely aligned with the goals of the MSFA. He noted that not only was he thrilled she was part of the MSFA past, but he is also excited to introduce her as part of the MSFA future.

Chair Vekich stated that both he and Jim inherited the DEI legacy, and that they believe Ms. Kirkpatrick is the one who can really excel the program and make it even better than it is today.

Ms. Kirkpatrick stated that she is pleased to be back as the DEI Advisor and noted that she is a great fit for the role, as she is familiar with the stadium and how it operates. Ms. Kirkpatrick stated that it is important that we take the DEI and equity program seriously, and that the stadium partners really need to invest their time in trying to make the program as successful as possible. Ms. Kirkpatrick noted that after many discussions with Chair Vekich and Mr. Farstad, she is confident that she can help implement a new program and make improvements within the building.

#### 5. PUBLIC COMMENTS

There were no public comments.

#### 6. DISCUSSION

There was no discussion.

#### 7. ANNOUNCEMENT OF NEXT MEETING

Chair Vekich announced that the next MSFA meeting will be held on Thursday September 16, 2021, at U.S. Bank Stadium in the Medtronic Club at 8:00 A.M.

8. ADJOURNMENT

There being no further business to come before the MSFA, the meeting was adjourned at 8:50 A.M.

*Approved and adopted the 23<sup>th</sup> day of September 2021, by the Minnesota Sports Facilities Authority.*



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Tony Sertich, Secretary/Treasurer



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James Farstad, Executive Director



MEMORANDUM

Exhibit B

TO: MSFA Commissioners

FROM: James Farstad, Executive Director

DATE: September 23, 2021

SUBJECT: Approve Contract for Digital Video Recording Upgrade Project

On August 2, 2021, the Authority published a Request for Proposal for the Digital Video Recording Upgrade Project. U.S. Bank Stadium's current digital recording servers are running on Microsoft Windows 7 operating systems. Due to evolving technology, Microsoft no longer supports Windows 7, thus preventing U.S. Bank Stadium's system from receiving any security updates and patches.

The Authority received just one proposal from Gephart Electric Company, Inc., in the amount of \$284,880.00. The proposal includes: an Avigilon video surveillance server, Avigilon failover licenses, and installation labor. The Authority will also incorporate this technology within the Mills Fleet Farm Ramp Network. Currently the ramp has an Exacqvision Network recorder. By Replacing this recorder with an Avigilon Recorder, all 3 buildings (the Stadium, DTE Parking Ramp, & Mills Fleet Farm Parking Ramp) will run on the same platform, allowing an easier procedure for checking video, retrieving video, and administration of the overall system. The updates can be sent out globally to all the servers on the network. The new recorder would also keep all headend equipment on the same firmware and software revisions.

**Recommended Motion:**

*The Minnesota Sports Facilities Authority authorizes the Chair and Executive Director to enter into a contract with Gephart Electric Company, Inc. in the amount of \$284,880.00.*





MEMORANDUM

Exhibit C

TO: MSFA Commissioners

FROM: James Farstad, Executive Director  
John Drum, General Manager, ASM Global

DATE: September 23, 2021

SUBJECT: Approve Fifth Amendment to the Management and Pre-Opening Services Agreement with ASM Global

The Authority wishes to amend the Management and Pre-Opening Services Agreement with ASM Global and to increase the facility service fee. The Facility Fee is charged to a ticket buyer for certain events held at the facility and is customary for all sports and entertainment venues across the Twin Cities, as well as the nation.

With the increasing labor costs and additional expenses to prepare the stadium in the COVID-19 environment, a Facility Fee increase will assist ASM Global in offsetting these expenses and help maintain the annual revenue due to the Authority. This change in facility fee is to ensure that U.S. Bank Stadium remains nimble and competitive in the market when competing for large entertainment and sporting events.

Currently, U.S. Bank Stadium's Facility Fee is \$3.50 per ticket for Authority (non-Minnesota Vikings) events, and ASM Global is requesting this amount be increased to \$5.00 per ticket. However, this facility fees will not be applied to any youth sporting events, including Minnesota State High School League events held at the Stadium, unless approved by the Chair and Executive Director.

**Recommended Motion:** *The MSFA authorizes the Chair and Executive Director to execute the Fifth Amendment to the Management and Pre-Opening Services Agreement with ASM Global.*





MEMORANDUM

Exhibit D

TO: MSFA Commissioners

FROM: James Farstad, Executive Director

DATE: September 23, 2021

SUBJECT: **Approve Authority Contract Revision for Refrigeration System Repairs**

The Authority signed a contract with Metropolitan Mechanical Contractors (MMC) on August 3, 2021 in the amount of \$207,905.00 for repairs to the concession rack refrigeration system at U.S. Bank Stadium. The repairs included the installation and replacement of the compressor and other materials and items in the rack system.

On August 18, 2021, additional repairs were needed, and a contract revision #1 in the amount of \$24,080.00 was issued. These repairs included the furnishing and installation of a condenser/heat exchanger to replace the existing unit.

The Authority has recently been advised that the 7-ton condenser on the refrigeration rack system should be upgraded to a 15-ton condenser to prevent any issues going forward. Therefore, staff is requesting approval for a contract revision #2 in the amount \$21,828.00 and the revised total contract amount will be \$253,813.00.

**Recommended Motion:**

*The Minnesota Sports Facilities Authority authorizes the Chair and Executive Director to enter into a second contract revision with Metropolitan Mechanical Contractors for \$21,828.00 for a total contract amount of \$253,813.00.*

